**GETTING HELP FORM**

**In order for us to provide you appropriate help, kindly fill up the form below.**

**Please write a few sentences about what your current project is?**

**What stage are you at?**

**Planning** – this is where you do needs analysis, review of best practice, ask why do we need this, what is the context, do feasibility/evaluability assessment (what resources is needed, who will fund, is there available data)

**Design –** develop a Theory of Change/Outcomes Framework/Intervention Logic, develop evaluation plan including key evaluation questions

**Implementation** – implement the evaluation plan

**Analysis** – analysis undertaken, evaluation questions evidenced

**Reporting and dissemination**

**Other, please specify:**

**What help do you need?**

**What steps have you taken so far?**

**What’s your name?**

**What’s your role?**

**What’s your email address?**